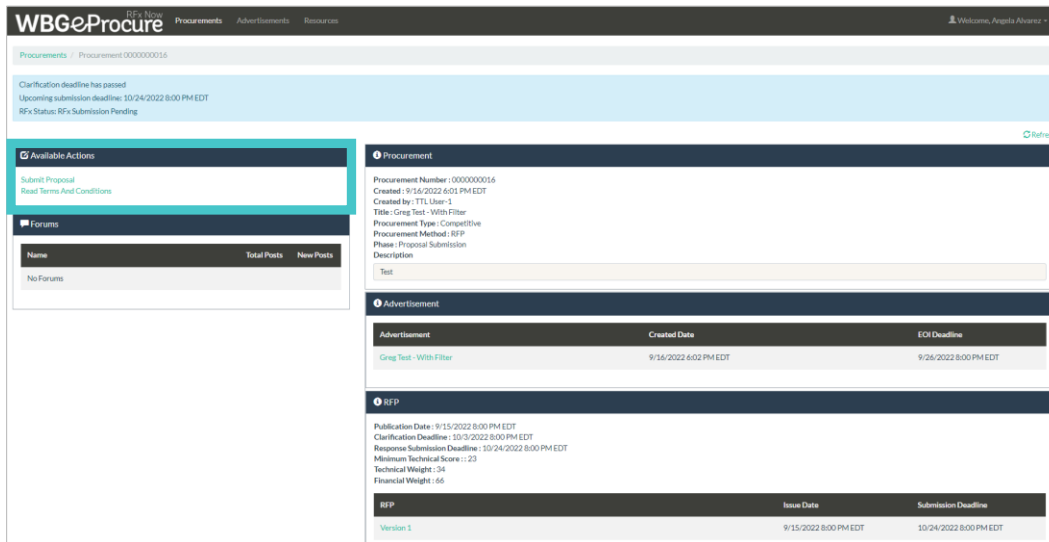


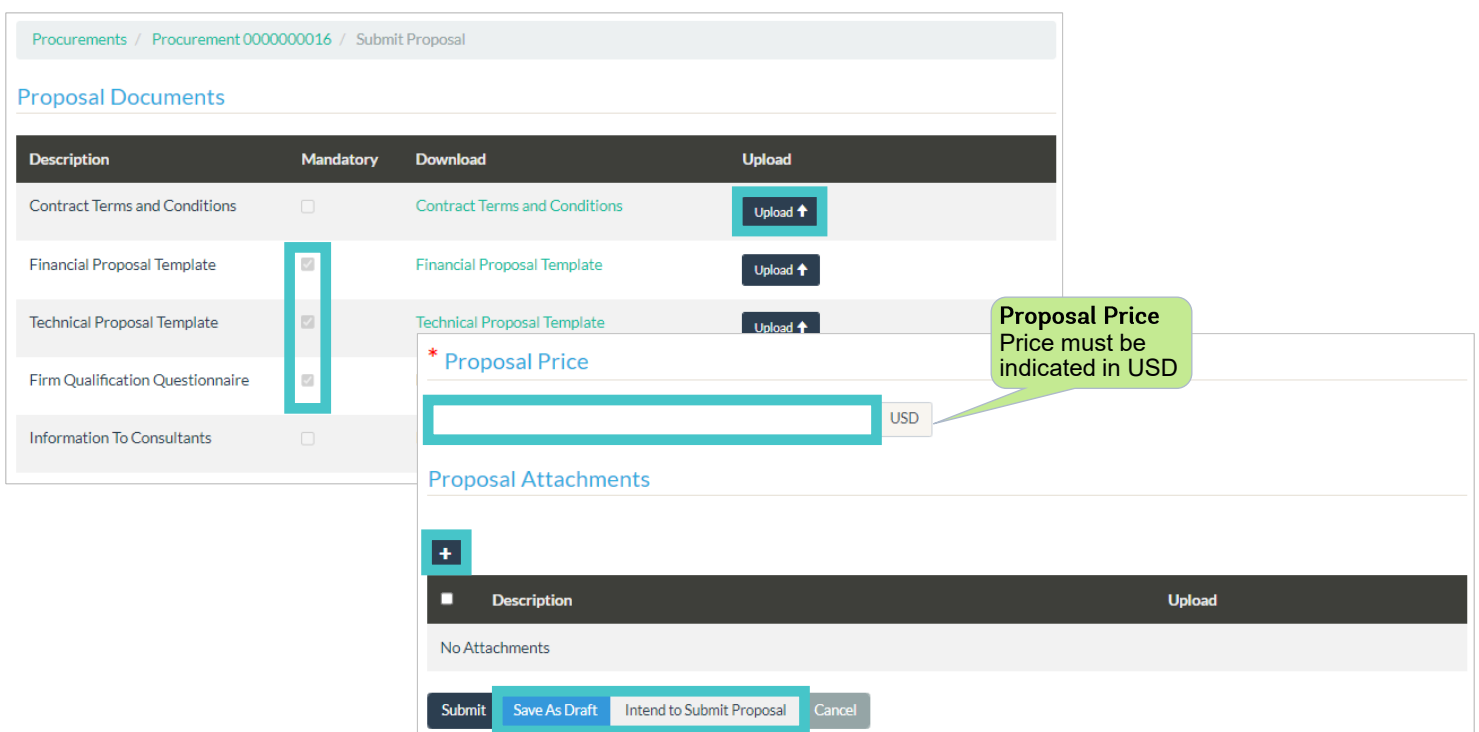
Quick Reference Guide

Submitting a Proposal

Firms that are shortlisted on a procurement are invited to submit a proposal. The Submit Proposal and Read Terms And Conditions actions will become available in the procurement, they will display under Available Actions. These actions may be completed in any order.



Clicking on Submit Proposal will open the Submit Proposal screen. Under Procurement Documents you can download the different document templates, see which documents are mandatory, and allows you to upload completed response documents. The Proposal Price field captures the value in USD and the Proposal Attachments lets firms add supplemental documents to their proposal package. At any time, firms may indicate their Intent to Submit a Proposal or Save As Draft their progress.



To continue, click Read Terms And Conditions to review the World Bank Group's General Terms and Conditions for Consulting Services. Firms will be able to download the document, and have the option to Agree, Disagree, or Agree With Conditions. If Agree with Conditions is selected, a comment window will open where the conditions or suggested edits must be documented. Selecting Disagree will disqualify the firm.

Firms may return to their Available Actions while the submission deadline is valid. They may Edit their proposal responses or Withdraw it from consideration, if desired.

Description	Mandatory	Download
Contract Terms and Conditions	<input type="checkbox"/>	Test T&C
Financial Proposal Template	<input checked="" type="checkbox"/>	Test Financial Proposal
Technical Proposal Template	<input checked="" type="checkbox"/>	Test Technical Proposal
Firm Qualification Questionnaire	<input checked="" type="checkbox"/>	Test Firm Qualification Questionnaire
Information To Consultants	<input type="checkbox"/>	No File Available

* Proposal Price

100,000.00 USD

Proposal Attachments

Description	Download
No Attachments	

[Edit](#) [Withdraw](#) [Cancel](#)