



Donor Funded Staffing Program

TOR No:	<u>2023-018</u>
Title:	Evaluation Officer
Grade:	GF
Division/VPU:	Global Environment Facility - GEFIEO (GEF Independent Evaluation Office) (GEFVP)
Duty Location:	Washington, D.C
Appointment Type and Duration:	Two-year Term Appointment

BACKGROUND

The Global Environment Facility (GEF) is a financial mechanism that provides grants and concessional funds to recipient countries for projects and activities to protect the global environment. The governance structure of the GEF includes an Assembly, a Council, a Secretariat, a Scientific and Technical Advisory Panel and an Independent Evaluation Office (IEO). Projects financed by the GEF are managed by ten GEF Agencies. The GEFIEO is functionally independent of, but administratively supported by, the World Bank. It is independent from the CEO of the GEF and reports directly to the GEF Council. The GEF Council decides on Monitoring and Evaluation (M & E) policies, discusses four year rolling work plans, approves annual budgets, and receives all evaluation reports.

The GEFIEO has the central role of ensuring the independent evaluation function within the GEF; of setting minimum requirements for monitoring and evaluation; of ensuring oversight of the quality of M & E systems on program and project level and of sharing evaluative evidence within the GEF. A consultative process with relevant GEF partners is in place to ensure the quality of the work undertaken and to prevent overlap and duplication. The Office has the responsibility for undertaking independent evaluations which involve a set of projects from more than one GEF Agency. These evaluations are typically on a strategic level, or on focal areas, or on cross-cutting themes. Evaluations may be highly complex when undertaken jointly with other evaluation offices of Agencies in the GEF.

DUTIES AND RESPONSIBILITIES

- Conduct and/or manage evaluations that are impartial, independent, credible, and meet professional standards.
- Carry out evaluations of projects, programs, and policies, independently or as part of an evaluation team.
- To supervise evaluation work conducted by evaluation analysts and consultants.
- Apply advanced evaluation quantitative and qualitative data collection and analysis tools, techniques, and approaches.
- Contribute to the Knowledge Management work of the GEF IEO—synthesize findings across evaluations, systematic reviews; help organize workshops; contribute to the development and application of new evaluation methodologies.
- Effectively engage with the relevant stakeholders throughout the evaluation process.
- Keep abreast of developments in the area of environmental evaluation.

- Cooperate with other GEF agency evaluation units and professional evaluation bodies in evaluation, knowledge sharing or methods.
- Provide training on evaluation, self-evaluation, monitoring, and results-based management within the Evaluation Office and in other organizational units and GEF stakeholders.
- Provide advice/information/guidance to GEF program / project managers on evaluations.
- Contribute to the development and review of policies, guidance, systems, procedures, and tools related to evaluation.

Note:

The selected candidate will not be assigned to programs involving his/her own government such as donor coordination and trust fund management.

SELECTION CRITERIA

- A Master's degree with at least 5 years of relevant experience or equivalent combination of education and experience.
- Background in applying natural or social sciences to address environmental issues.
- Experience in quantitative analysis, statistical methods, knowledge and use of databases, and skills in preparing analytical reports.
- The person should have hands on knowledge and experience of various geospatial systems and solutions
- Oral and written communication skills in English; Additional language skill is desirable.