

(Your name and address)

(Date)

Dear Sir or Madam,

I would like to apply for employment authorization in order to be self-employed, on a (part-time/full-time basis), while I am living in the (city) area.

I am a (state your occupation; e.g., graphic artist) with (number) years of experience in the field. (If you have formal education that is related to your occupation, then you should mention this; e.g., "I also have a master's degree in graphic design from the University of London").

I have attached copy/copies of my previous employment at (mention the company name(s)).

I wish to make the following services available to various U.S. companies on a third-party consultancy basis, including:

(example)

- Formulating logos
- Designing stationary
- Cartooning
- Product layout

Prospective clients include (list of 2-3 potential clients or customers).

I intend to charge \$(amount) per hour (or day or project, etc.) for my services as a third-party consultant, which will be advertised/marketed by (explain here how and where you will advertise and market your services).

I understand that I am required to timely file tax forms 1040NR-EZ or 1040NR and will submit tax transcripts for up to the last three years that I have worked along with my request for a renewal.

Thank you for your consideration.

Sincerely,

(Name)

**[PLEASE NOTE: your EAD application will be denied if the self-employment letter explains that you plan to look for a job as an employee. For example, it is not acceptable to say, "I have 10 years of experience in retail sales and I am going to apply to local department stores for sales**

jobs by answering employment ads placed on their web site and in newspapers.” If you do want to work as an employee, rather than as a self-employed, independent/third-party consultant, then you should first receive and provide a job offer letter directly from the employer, showing the offered job title, duties, and compensation. ***PLEASE REMOVE THIS RED SECTION FROM THE COMPLETED LETTER.***]