

Module 2- Implementing Rated Criteria to Support  
Successful Project Outcomes  
Course Login Instructions

New User

Existing User



## Step 1 – New User Sign-up and Login

### Steps to sign up as a new external user

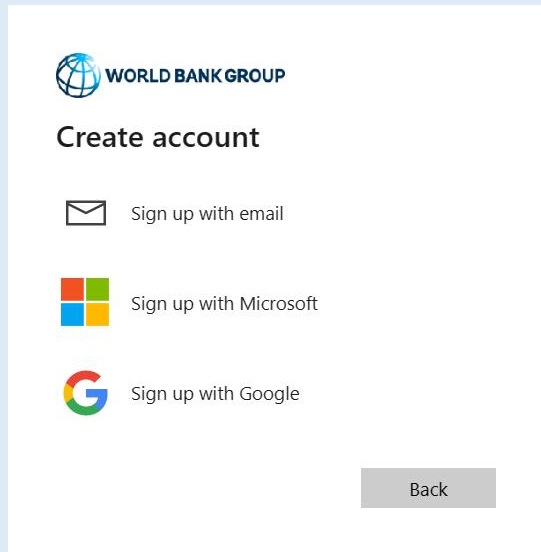
- To access the course, click the [Module 2- Implementing Rated Criteria to Support Successful Project Outcomes](#) course link.
- If you are a new user, click on “Create one!” highlighted in the screenshot below to Create Account.



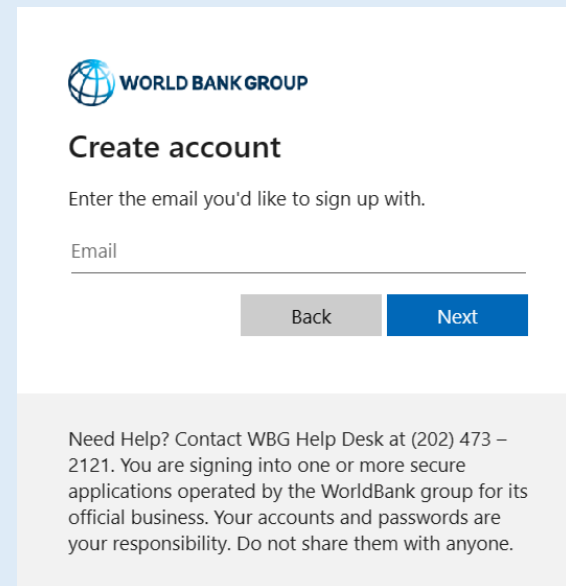
## Step 2 – New User Sign-up and Login

### Steps to sign up as a new external user

➤ Create Account using one of the options



➤ Enter the email address you'd like to sign up with

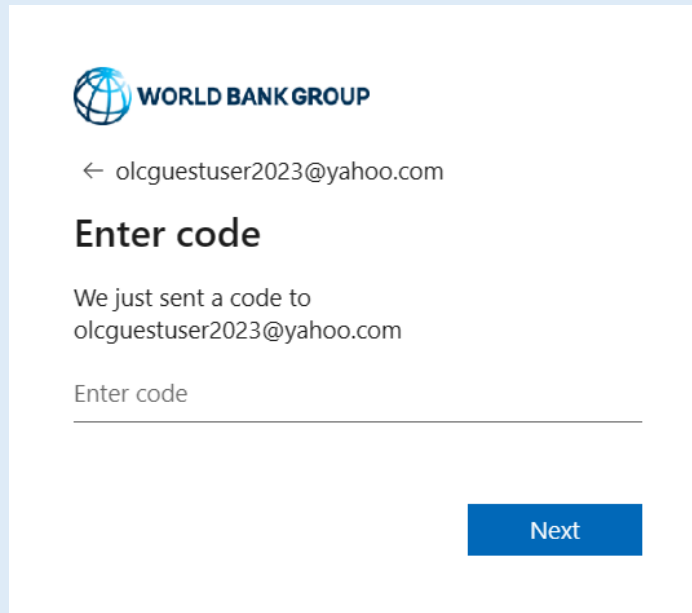


(Enter the Gmail email address for Sign up with Google. Enter the Outlook or Hotmail email address for Sign up with Microsoft.)

### Step 3 – New User Sign-up and Login

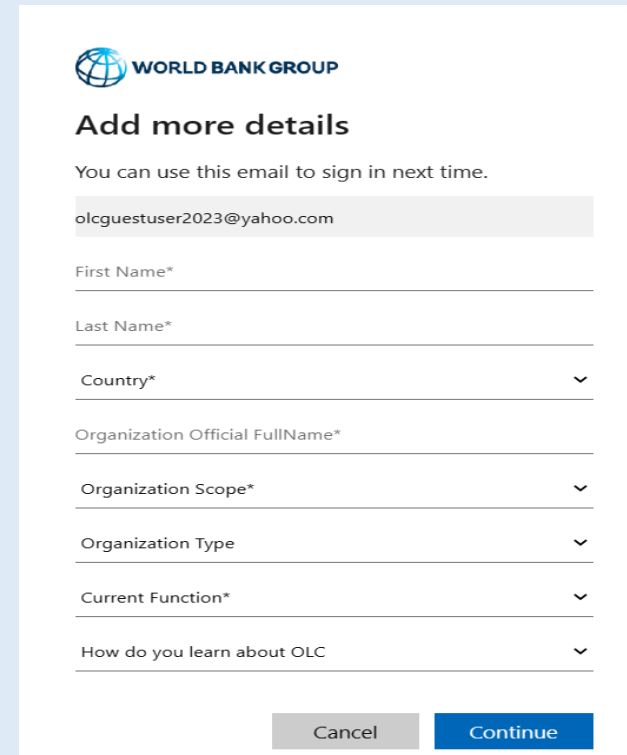
#### Steps to sign up as a new external user

- Enter verification code received in your email.



The screenshot shows the World Bank Group logo at the top left. Below it is the email address "olcguestuser2023@yahoo.com" with a back arrow. The main heading is "Enter code". Below this, it says "We just sent a code to olcguestuser2023@yahoo.com". There is a text input field labeled "Enter code" and a blue "Next" button at the bottom right.

- Enter required basic information details to create profile and Click “**Continue**”.

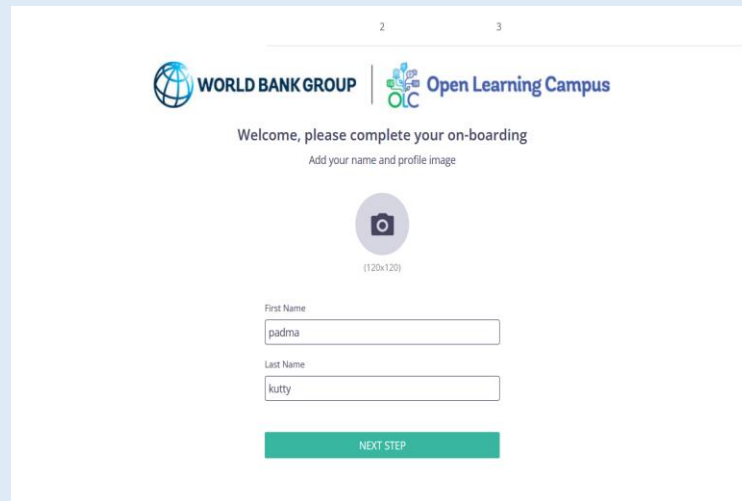


The screenshot shows the World Bank Group logo at the top left. The heading is "Add more details". Below this, it says "You can use this email to sign in next time." and shows the email address "olcguestuser2023@yahoo.com" in a grey box. The form contains several input fields with asterisks: "First Name\*", "Last Name\*", "Country\*" (with a dropdown arrow), "Organization Official FullName\*", "Organization Scope\*" (with a dropdown arrow), "Organization Type" (with a dropdown arrow), "Current Function\*" (with a dropdown arrow), and "How do you learn about OLC" (with a dropdown arrow). At the bottom, there are two buttons: a grey "Cancel" button and a blue "Continue" button.

## Step 4 – New User Sign-up and Login

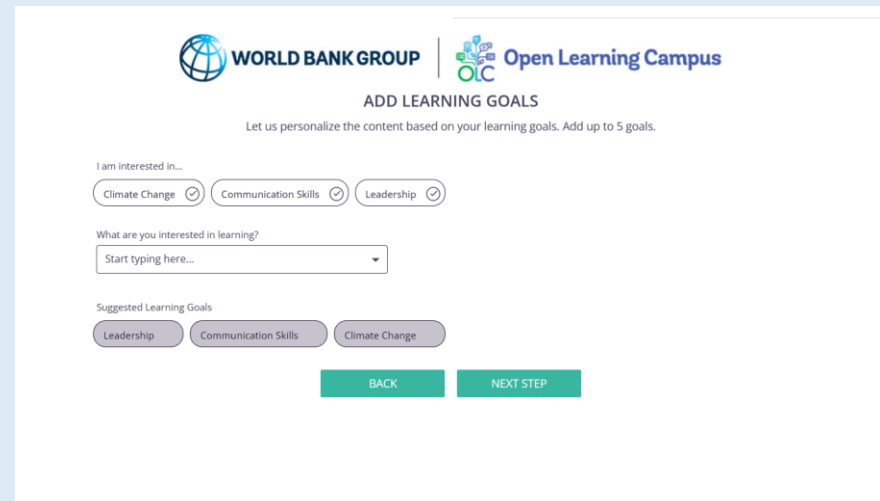
### Steps to sign up as a new external user

- Complete your on-boarding  
Add your name and profile image



The screenshot shows the on-boarding form for a new user. At the top, it displays the World Bank Group and Open Learning Campus logos. Below the logos, it says "Welcome, please complete your on-boarding" and "Add your name and profile image". There is a circular profile picture placeholder with a camera icon and the dimensions "(120x120)". Below this, there are two text input fields: "First Name" with the value "padma" and "Last Name" with the value "kutty". At the bottom, there is a green "NEXT STEP" button.

- Add your Learning Goals and Skills



The screenshot shows the "ADD LEARNING GOALS" form. At the top, it displays the World Bank Group and Open Learning Campus logos. Below the logos, it says "ADD LEARNING GOALS" and "Let us personalize the content based on your learning goals. Add up to 5 goals." There are three toggle buttons for "I am interested in...": "Climate Change" (checked), "Communication Skills" (checked), and "Leadership" (checked). Below this, there is a dropdown menu for "What are you interested in learning?" with the placeholder text "Start typing here...". At the bottom, there are three suggested learning goal buttons: "Leadership", "Communication Skills", and "Climate Change". At the very bottom, there are two green buttons: "BACK" and "NEXT STEP".

- You will now be directed to the course details page in OLC.



## Step 5 – Course Details Page in OLC

➤ Click “Open Content” highlighted in the screenshot below

Module 2- Implementing Rated Criteria to Support Successful Project Outcomes



saba | 29 Sep 2023



Module 2- Implementing Rated Criteria to Support Successful Project Outcomes

Effective September 1, 2023, the World Bank will require the use of Rated Criteria as the default approach for most international [procurements](#). This Module (which is primarily for Borrower's and Bank Procurement Staff) introduces detailed tools and approaches to successfully implement Rated Criteria in Bank-financed projects. This module will teach you how to:

- Develop the Overall Evaluation Approach
- Determine what Rated Criteria to use
- Prioritize Rated Criteria and set appropriate weightings
- Incorporate Rated Criteria into the Standard Procurement Documents
- Set up an Evaluation Panel
- Successfully manage the Evaluation Process (including integrity and conflict of interest issues)
- Determine the best Bid/Proposal
- Develop the Bid Evaluation Report To help bring this content to life and give you an opportunity to apply your learning ... [Open Content](#)

Course | English



## Step 5(a)- Course Details Page in Saba

- You will be redirected to the course details page in Saba Cloud.
- Click the “ENROLL” button to register for the course.

Module 2- Implementing Rated Criteria to Support Successful Project Outcomes

Course | ID: 0000075962

Not Registered

☆☆☆☆☆

ENROLL

### Overview

Effective September 1, 2023, the World Bank will require the use of Rated Criteria as the default approach for most international procurements.

This Module (which is primarily for Borrower's and Bank Procurement Staff) introduces detailed tools and approaches to successfully implement Rated Criteria in Bank-financed projects.

Show More



## Step 6 – Registration Confirmation

- You will now see the registration confirmation window, shown in screenshot below.

Registration confirmation

**You have registered for:**  
Module 2- Implementing Rated Criteria to Support Successful Project Outcomes

Status: Registered

Cancellation policy

Contact: Padmaja Kutty

Order Number: 0003568185



## Step 7 - Launch the Course

- Please close the registration confirmation and then click the “CONTINUE” button or the “LAUNCH” button in the activities section to access the course.

The screenshot shows the course page for 'Module 2- Implementing Rated Criteria to Support Successful Project Outcomes'. The course is currently 'In Progress' and was registered on 26-OCT-2023. There are five stars below the course title. A 'CONTINUE' button is visible in the top right corner. Below the course title, there are three tabs: 'Progress and Activities', 'Overview & Other Information', and 'History'. The 'Progress and Activities' tab is selected, showing the course details: 'English | Self-Paced | Class ID: 0000210938', 'Total duration: 01:00 Hrs', and a price of '0 USD'. There is a 'DROP' button next to the price. Under the 'Activities' section, there are two items: 'Module 2- Implementing Rated Criteria to Support Successful Project Outcomes' with a 'LAUNCH' button, and 'Module 2- Implementing Rated Criteria to Support Successful Project Outcomes - Course Evaluation (Optional)' with a 'VIEW' button and a dropdown arrow.



## Step 1 – Existing User Login

To access the course, click the [Module 2- Implementing Rated Criteria to Support Successful Project Outcomes](#) course link.

- For an existing user- Enter your credentials (registered email address, password) Click on the Next Button.

- Once your credential is validated, you will be logged in successfully and redirected to the course details page in OLC shown in **Step 2** of the instructions.
- Note: For staff using bank network/device on clicking the course link you will see the course details page in OLC directly. Use YubiKey/Approve using Authenticator App for staff using personal device/outside bank network.

## Step 2 – Course Details Page in OLC

- Click “Open Content” highlighted in the screenshot below

Module 2- Implementing Rated Criteria to Support Successful Project Outcomes 🔖 ...

saba | 📅 29 Sep 2023



Module 2- Implementing Rated Criteria to Support Successful Project Outcomes

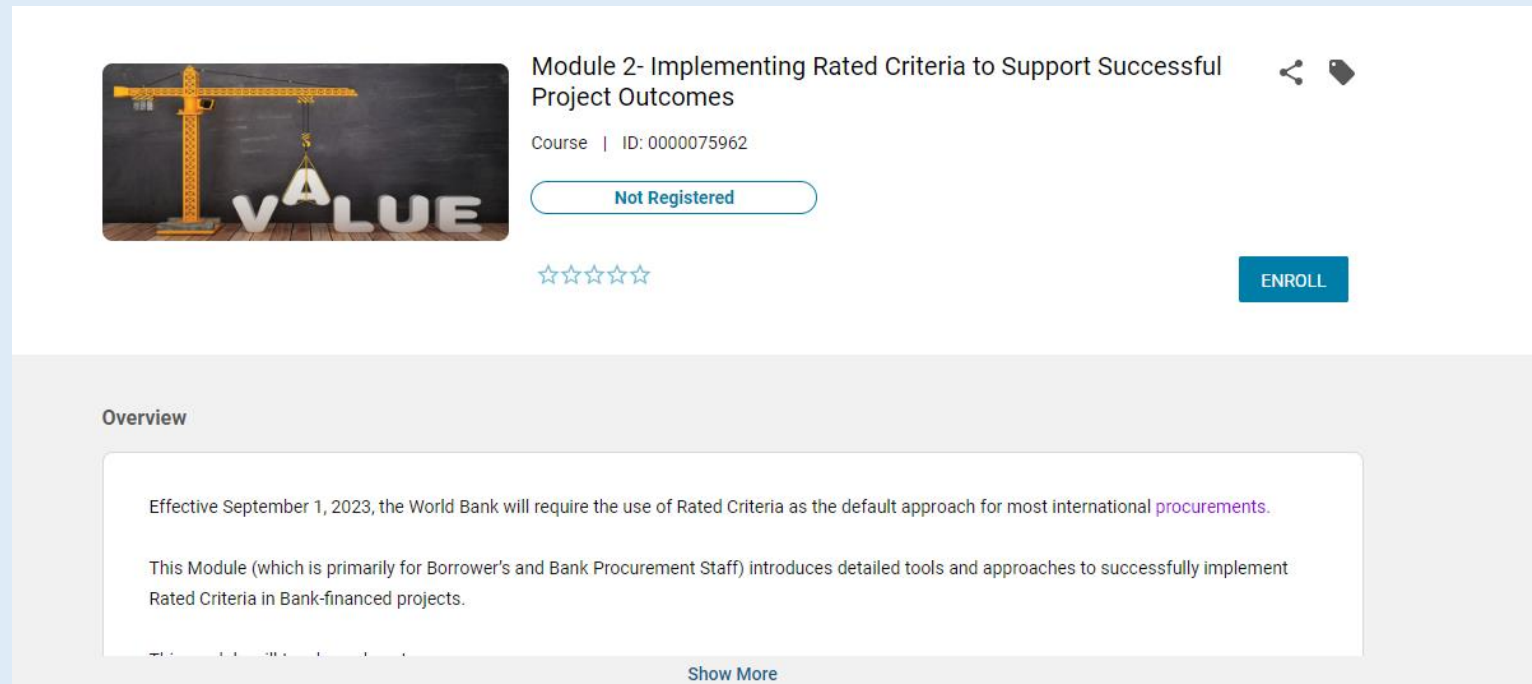
Effective September 1, 2023, the World Bank will require the use of Rated Criteria as the default approach for most international [procurements](#). This Module (which is primarily for Borrower's and Bank Procurement Staff) introduces detailed tools and approaches to successfully implement Rated Criteria in Bank-financed projects. This module will teach you how to:

- Develop the Overall Evaluation Approach
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- Develop the Bid Evaluation Report To help bring this content to life and give you an opportunity to apply your learning ... [Open Content](#)

Course | 🌐 English

### Step 2(a) – Course Details Page in Saba

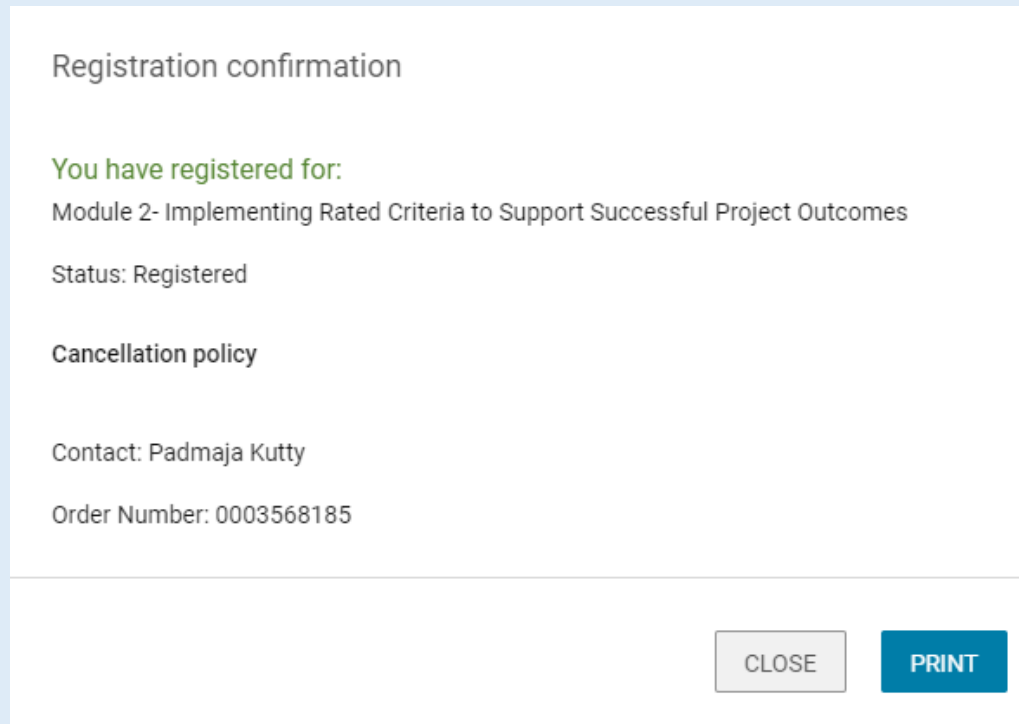
- You will be redirected to the course details page in Saba Cloud.
- Click the “ENROLL” button to register for the course



The screenshot shows the course details page in Saba Cloud. On the left is a thumbnail image of a yellow crane lifting a white weight, with the word 'VALUE' in large white letters on a dark surface. To the right of the image, the course title 'Module 2- Implementing Rated Criteria to Support Successful Project Outcomes' is displayed, along with a share icon and a lock icon. Below the title, it says 'Course | ID: 0000075962'. A blue button labeled 'Not Registered' is visible. Below that is a five-star rating system with five stars. To the right of the stars is a blue 'ENROLL' button. Below the main content area, there is an 'Overview' section with a white background. The text in the overview states: 'Effective September 1, 2023, the World Bank will require the use of Rated Criteria as the default approach for most international procurements.' and 'This Module (which is primarily for Borrower's and Bank Procurement Staff) introduces detailed tools and approaches to successfully implement Rated Criteria in Bank-financed projects.' At the bottom of the overview section is a 'Show More' link.

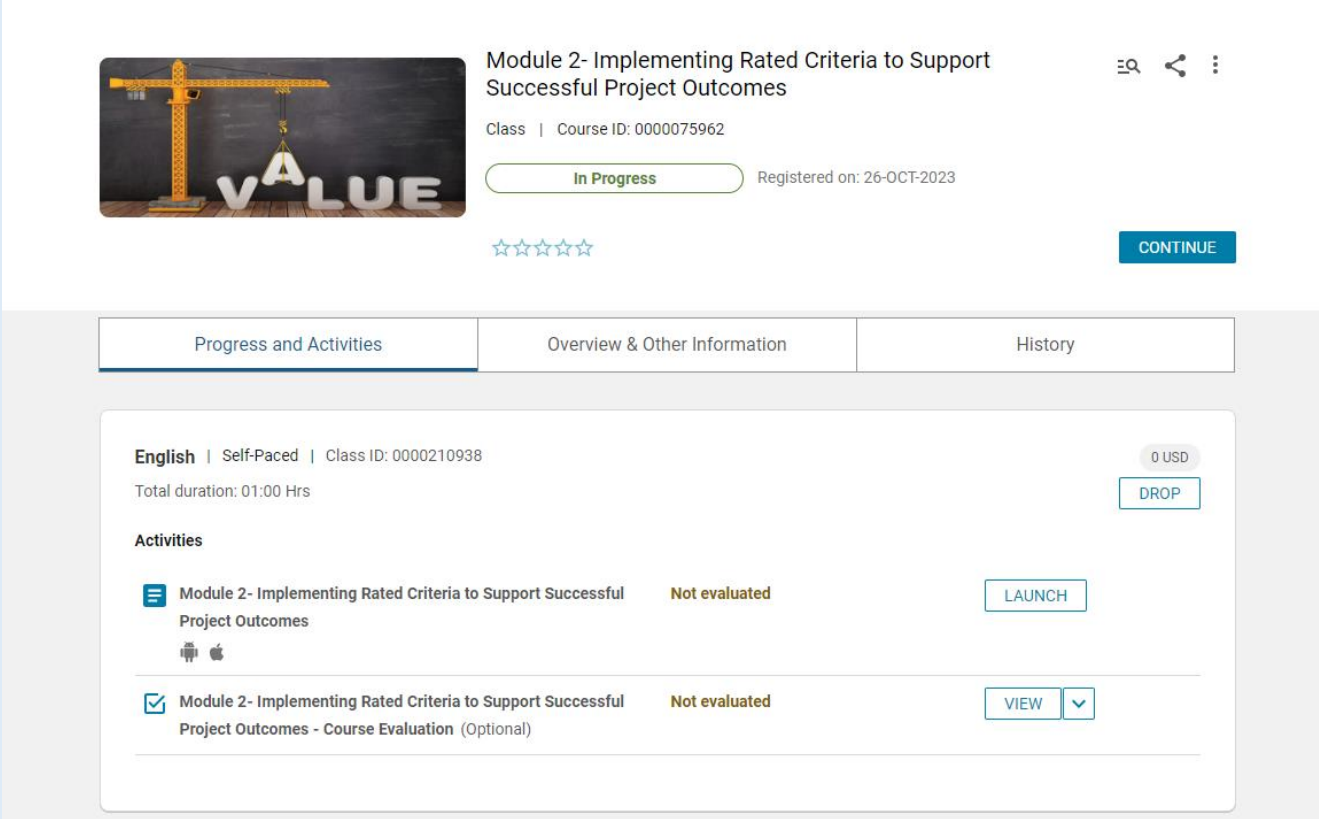
### Step 3 – Registration Confirmation

You will now see the registration confirmation window, shown in screenshot below.



### Step 4 – Launch the Course

- Please close the registration confirmation and then click the “CONTINUE” button or the “LAUNCH” button in the activities section to access the course.



The screenshot shows the course page for "Module 2- Implementing Rated Criteria to Support Successful Project Outcomes". The page includes a header with the course title, a search icon, and a share icon. Below the title, it shows "Class | Course ID: 0000075962" and a status bar with "In Progress" and "Registered on: 26-OCT-2023". There are five stars for ratings and a "CONTINUE" button. A navigation bar has three tabs: "Progress and Activities", "Overview & Other Information", and "History". The main content area shows course details: "English | Self-Paced | Class ID: 0000210938", "Total duration: 01:00 Hrs", and a price of "0 USD" with a "DROP" button. Under the "Activities" section, there are two items: "Module 2- Implementing Rated Criteria to Support Successful Project Outcomes" with a "LAUNCH" button, and "Module 2- Implementing Rated Criteria to Support Successful Project Outcomes - Course Evaluation (Optional)" with a "VIEW" button and a dropdown arrow.

### Course Evaluation- Mark Complete

- After completing the course modules successfully, go to the course evaluation in the Activities Section. Complete the evaluation and click Mark Complete to receive your certificate of completion.

Module 2- Implementing Rated Criteria to Support Successful Project Outcomes - Course Evaluation



Module 2- Implementing Rated Criteria to Support Successful Project Outcomes - Course Evaluation

ID: 00013003

Not evaluated

[VIEW TASK HISTORY](#)

[MARK COMPLETE](#)

#### ← About this task

Launch URL

<https://www.metricthatmatter.com/url/u.aspx?1E13DE469203373884>

#### Technical Issues and Support for Participants:

If participants have any technical, sign-up or login issues they can contact [olcsupport@worldbank.org](mailto:olcsupport@worldbank.org).

Please do include in your email the following:

- A clear description of the issue you are facing.
- List of steps to replicate the issue.
- OS and browser with version that you are using to access the course where the issue appears; and
- Screenshot of the screen where the issue appears.

These details will help the support team resolve the issue as soon as possible. You can expect to hear back from the support team within 24 hours