SIX STEPS TO SAFER BUILDINGS

PREPARATION FOR CYCLONE SEASON

Why maintain school buildings?

1. Check fixings of all external roof timbers & soffits & tighten or refix as necessary.
2. Check fixings of all gutters & rainwater pipes & tighten or refix as necessary.
3. Ensure that water runoff is directed away from buildings.
4. Check large trees for loose & rotten branches & cut out if possible.

MAINTAINING DOORS AND WINDOWS

Every Year
- Check fixings of hinges, locks, bolts & levers.
- Check shutters & frames & repair where necessary.

Every Year - Doors
- Check all metal roofing material for rusting.
- Clean off rust with a wire brush & sweep clean.
- Oil locks, bolts, levers & hinges.

Every Year - Windows
- Paint affected areas with a metal primer (galvanised primer or red oxide primer for colourbond sheets), & then finishing coat.
- Check purlin to truss/rafter & truss/rafter to wall connections.

ELECTRICALS

- Ensure that electrical fixtures are in good condition i.e. not rusty, broken with exposed wiring.
- Ensure that electrical connections to the building are safe i.e. electrical wiring (three-phase and single-phase) needs to be installed in proper conduits into the building.

ALWAYS USE EXPERIENCED CARPENTERS

- Make sure your builder has the right tools.
- Report unsafe practices & buildings to the Ministry & school committee.
- Supervise construction crews to ensure that safety measures are included in their work.