



Business Reform Committee Questionnaire – [Country]

Dear Contributor,

We would like to invite you to participate in a new World Bank Group research project on business regulatory reform committees. The objective of the project is to collect objective, quantitative and comparable measures on existing administrative and institutional arrangements, such as reform committees or reform councils, that enable business regulatory reform.

The dataset will enhance the understanding of the institutional conditions under which successful reform policies are undertaken, highlighting the nature and function of specific government structures as well as actions that facilitate governments' reform agendas. This information will be made available on the World Bank Group's Development Economics Global Indicators Group website:

<https://www.worldbank.org/en/about/unit/unit-dec#5>

In order to make this project possible, we need your valuable contribution and expertise. Please do the following when completing the questionnaire:

- Be sure to provide your name and contact information
- Describe in detail any reform that has affected the business regulatory reform committee since May 2, 2020.
- Kindly return the questionnaire to ReformCommittee@worldbank.org

Sincerely,

The Reform Committee Data Team

Tel: +1 (202) 473-1911

Email: ReformCommittee@worldbank.org



By voluntarily answering World Bank research questions, contributors are consenting that their name, professional affiliation, and contact information will be permanently retained in a password and access-restricted database by the World Bank Group for the sole purpose of conducting this research, in accordance with the [World Bank Group Privacy Policy](#).

Primary Contributor Information:

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I. Mandate and Scope of Work of the Business Regulatory Reform Committee/Council

1. Does your country have a functioning business regulatory reform committee(s)/council(s)?
(A functioning reform committee/council is an active public/private/public-private entity that is responsible for implementing reforms in business regulations and/or is tasked to improve the business environment for domestic companies and the country's competitiveness globally).

If the answer is no, the rest of the questionnaire does not apply, and you are ready to submit the questionnaire.

If the work on business regulatory reforms is one of the objectives of the administrative body in charge of regulatory improvements across multiple areas of the government or if there are multiple committees/councils, please respond to the questions below in light of the business regulatory component solely.

-Click to Select- Other, please explain:

1.a. If the answer is yes, please provide:

- a. Name of the committee(s)/council(s):
- b. Year of creation:
- c. Link to official website (if available):
- d. Link to official social media page (if available):
- e. Legal basis for its creation (if available):
- f. If other or more than one committee/council, please explain:

2. How have the activities of the committee/council changed in the context of the coronavirus (COVID-19) pandemic from May 2, 2020 to May 1, 2021? *(Select all that apply)*

- Work has changed and the focus has shifted to policy responses to COVID
- Work has shifted to incorporate COVID responses in the longer-term agenda of business competitiveness
- Work hasn't changed at all
- Other, please explain:

3. If your country has a functioning business committee/council, what is the mandate? *(Select all that apply)*

- Improve the business environment for domestic companies by monitoring implementation of new business regulation/legislation and/or strengthening existing one
- Improve competitiveness globally by improving the business regulatory/legislative framework (i.e. the scope goes beyond the business environment for domestic companies)
- Improve inter-agency coordination on business regulatory / legislative matters
- Propose and draft new business regulation/legislation
- Undertake or supervise the undertaking of Regulatory Impact Analysis (RIA) to ensure that the newly proposed regulatory reforms meet quality standards.
- Provide a platform for public-private dialogue
- Other, please explain:

4. What is the mandate period of the reform committee/council? *(Select one)*

- Permanent (indefinite)

- Temporary (limited)
- Not defined
- Other, please explain:

II. Organizational Structure and Operational Framework of the Reform Committee/Council

1. What official decision(s) and/or regulation(s) define the mandate of the committee/council? (*Select all that apply*)

- Official decree
- Government circular
- Committee Bylaws/ Decision
- Other, please explain:

Please provide the legal basis:

2. Who sets the priorities of the committee/council?

- President/ Head of State Office
- Prime Minister’s Office
- Ministry. Please specify the name:
- Investment Promotion Authority or its equivalent. Please specify the name:
- Independent steering board
- International donor who funds the organization
- Other. Please specify the name:

3. Where is the committee/council housed?

- President/ Head of State Office
- Prime Minister’s Office
- Ministry. Please specify the name:
- Standalone structure
- Investment Promotion Authority or its equivalent. Please specify the name:
- Other. Please specify the name:

4. Who are the members of the steering board (decision-making body) and the working groups? If there is no separation between steering board and working groups, please select only steering board. (*Select all that apply*)

<u>Steering board</u>	<u>Working groups</u>
How many total members are a part of this board? -Click to Select-	How many total members are a part of these groups? -Click to Select-
Representatives from: <input type="checkbox"/> The public (governmental) sector <input type="checkbox"/> Representatives from the private (business) sector <input type="checkbox"/> Trade associations, chambers of commerce, etc. <input type="checkbox"/> Think tanks and research community <input type="checkbox"/> Other, please explain:	Representatives from: <input type="checkbox"/> The public (governmental) sector <input type="checkbox"/> Representatives from the private (business) sector <input type="checkbox"/> Trade associations, chambers of commerce, etc. <input type="checkbox"/> Think tanks and research community <input type="checkbox"/> Other, please explain:

5. Which public agencies/ministries/departments participate in the steering board and working groups?
 (Select all that apply)

<u>Steering board</u>	<u>Working groups</u>
<input type="checkbox"/> Ministry. Please specify the name: <input type="checkbox"/> Investment Promotion Authority or its equivalent <input type="checkbox"/> Other, please explain: Please provide the legal basis:	<input type="checkbox"/> Ministry. Please specify the name: <input type="checkbox"/> Investment Promotion Authority or its equivalent <input type="checkbox"/> Other, please explain: Please provide the legal basis:

6. How many private trade groups/associations/chambers are a part of the steering board and the working groups?

<u>Steering board</u>	<u>Working groups</u>
Please select: -Click to Select-	Please select: -Click to Select-

7. How many private companies participate in the steering board and the working groups independently (not as a part of a trade association or an industry trade group)?

<u>Steering board</u>	<u>Working groups</u>
Please select: -Click to Select-	Please select: -Click to Select-

8. How is the private sector involved in the reform committee/council (whether as part of the steering board, the working groups or as a separate entity)? (Select all that apply)

- Private sector is involved **before** the formulation of the business regulatory/legislative proposals or the prioritization of reforms through in-person or online discussions or surveys
- Private sector is consulted **during** the formulation of the business regulatory/legislative proposals through in-person or online discussions or surveys
- Private sector is consulted **after** the enactment of business regulation/legislation (i.e. private sector provides feedback on practical challenges in the implementation)
- Private sector only participates in workshops, where the business regulatory/legislative changes are announced (i.e. private sector is not consulted)
- Any private sector entity or citizen can provide feedback (anonymous or not) in the formulation of the business regulatory/legislative proposals
- Only selected private sector entities can provide feedback (anonymous or not) on the formulation of the business regulatory/legislative proposals – consultation is conducted with an invitation to comment
- Private sector is not involved in any of the operations of the committee
- Other, please explain:

9. What are the instruments used to perform private sector consultation?

- Formal circulation of the business regulatory/legislative proposals for public comment (any private sector entity or citizen can provide feedback – anonymous or not – on the business regulatory/legislative proposals; no invitation needed)

- Formal consultation (selected private sector representatives are invited formally for an in-person or virtual discussion with a set agenda)
- Informal consultation (reform committee member meets informally with private sector representatives without a set agenda; no invitation is needed)
- If different instruments are used during the different stages of consultation (before, during, after enactment of the regulation/legislation), please explain:
- Other, please explain:

10. How often does the reform committee/council conduct private sector consultation (through in-person or online meetings, surveys, or other means) to learn about the nature of a specific problem the private sector is facing and to inform discussions on possible solutions?

- Anytime there is a suggested change in the business regulation/legislation
- On a selective basis
- Never
- Other, please explain:

11. How much time does the private sector have to comment on the new business regulatory/legislative proposal?

- Less than one month
- Between one and three months
- More than three months
- Other, please explain:

12. Does the process of coordination between the relevant public and private entities include any of the following? (*Select all that apply*)

- Joint policy discussions (i.e. all public and private sector members of the committee/council meet for a comprehensive joint policy discussion)
- Regular sector-specific policy meetings (i.e. relevant public and private sector members of the committee/council meet on a regular basis for sector-specific policy meeting. Sector examples include manufacturing, construction, retail, and others)
- Regular area-specific policy meeting (i.e. relevant public and private sector members of the committee/council meet on a regular basis for an area-specific policy meeting. Area examples include starting a business (business registries), registering property (property and land registries), enforcing contracts (courts).
- Other, please explain:

13. How is the committee/council financed?

- Funding comes directly from the Prime Minister's or President's office
- Funding comes from the entity where the committee/council is housed (should be the same as in question 3)
- Funding comes from an independent government budget
- Funding comes from a donor agency
- Other, please explain:

14. How frequently is the committee/ council financed?

- On a yearly basis
- On a three-year basis
- On a five-year basis
- Other, please explain:

15. Who is the head/chair of the committee/council? (*Select only one answer*)

- President/ Head of State
- The Prime Minister
- A member of Parliament
- A minister
- A public-sector official
- Head of a federal government ministry
- Representative from the private sector
- Co-Chaired by a member of government and a member of private sector
- Other, please explain:

15.a. How is he/she appointed? (*Select only one answer*)

- Nominated by the Prime Minister or the President
- Nominated by member(s) of Parliament
- Elected by members of the reform committee
- Other, please explain:

15.b. What is the term of appointment of the head/chair of the reform committee/council? (*Select only one answer*)

- On a yearly basis
- On a three-year basis
- On a five-year basis
- Other, please explain:

16. Who does the head/chair of the reform committee/council report to? (*Select only one answer*)

- President/ Head of State
- The Prime Minister
- The Minister of the Ministry in charge of business regulatory reforms
- The members of the reform committee
- The head/chair is independent and does not report to anyone
- Other, please explain

Please provide the legal basis:

17. Are the work agenda and activities of the committee/council defined/updated on a regular basis?

-Click to Select-

17.a. If yes, please specify the frequency (*Select only one answer*)

- Monthly
- Every 2 months
- Every 3-6 months
- Every 6-9 months
- Every 9-12 months
- 12 months or less often
- Ad-hoc basis
- Other, please explain:

18. Does the committee have measurable goals (i.e. key performance indicators (KPIs)) to be attained?

- Yes

If yes, please describe (options could be *improvement on international benchmarks, reform acknowledgement, savings*):

- No
- Do not know
- Other, please explain:

18.a. If yes, how is progress toward the goals monitored and measured? (*Select all that apply*)

- Reform strategy action plan with timeline established.
- Progress reports. Please specify how often progress reports are published:
- Public meetings. Please specify how often meetings are conducted:
- Closed meetings with the reform committees' supervisors (e.g., Prime Minister's office). Please specify how often meetings are conducted:
- Inspection by other government authorities
- Firm surveys or user feedback
- Progression towards international benchmarks
- Other, please explain:

18.b. What incentive mechanisms are in place for reform committee members? (*Select all that apply*)

- Bonus
- Promotion
- Contract extension
- No incentives (responsibility as a public servant)
- Other, please explain:

18.c. What are the repercussions in case of lack of progress toward the measurable goal(s)? (*Select all that apply*)

- Committee reorganization
- Committee dissolution
- Job loss/firing
- Lack of promotion opportunities
- Requirement to present measures to rectify situation
- No repercussions
- Other, please explain:

19. How often does the reform committee/council meet? (*Select only one answer*)

Steering Board	Working Groups
<input type="checkbox"/> Monthly	<input type="checkbox"/> Monthly
<input type="checkbox"/> Every 2 months	<input type="checkbox"/> Every 2 months
<input type="checkbox"/> Every 3-6 months	<input type="checkbox"/> Every 3-6 months
<input type="checkbox"/> Every 6-9 months	<input type="checkbox"/> Every 6-9 months
<input type="checkbox"/> Every 9-12 months	<input type="checkbox"/> Every 9-12 months
<input type="checkbox"/> 12 months or less often	<input type="checkbox"/> 12 months or less often
<input type="checkbox"/> Ad-hoc basis	<input type="checkbox"/> Ad-hoc basis
<input type="checkbox"/> Does not meet	<input type="checkbox"/> Does not meet
<input type="checkbox"/> Other, please explain:	<input type="checkbox"/> Other, please explain:

20. Is participation in these meetings compulsory?

- Yes, they are compulsory
- No, they are not compulsory
- Don't know
- Other, please explain:

21. Are members of the working group compensated monetarily?

- Yes
- No
- Don't know
- Other, please explain:

22. How often does the head/chair (as mentioned in question 15 of the reform committee attend these meetings? (*Select only one answer*)

- Monthly
- Every 2 months
- Every 3-6 months
- Every 6-9 months
- Every 9-12 months
- 12 months or less often
- Ad-hoc basis
- Does not attend
- Other, please explain:

23. Do all meetings have structured minutes and actions?

- Yes
- No
- Don't know
- Other, please explain:

III. Stakeholder Engagement and Communication

1. Have international organizations been involved in the creation and/or setting up of the committee? (*Select all that apply*)

- World Bank Group
- Regional development bank (e.g., European Bank for Reconstruction and Development (EBRD), Inter-American Development Bank (IDB), Asian Development Bank (ADB))
- Bilateral agency (e.g., USAID, DFID), please specify:
- No international organizations were involved
- Other, please explain:

1.a. If yes, what has been the role of the international organization(s)? (*Select all that apply*)

- Funding
- Technical advice
- Training reform committee members
- Repository of best practices
- Other, please explain:

2. Are peer-to-peer learning initiatives organized by and within the reform committee/council?

-Click to Select- Other, please explain:

2.a. If yes, please select all that apply:

- Meetings with states or departments that have successfully implemented reforms
- Workshops on best practices of successfully implemented reforms
- Working groups of the reform committees
- International peer learning events with other reform committees/councils/ technical agencies on specific issues
- Other, please explain:

**Thank you very much for completing the questionnaire.
We sincerely appreciate your time and contribution!**