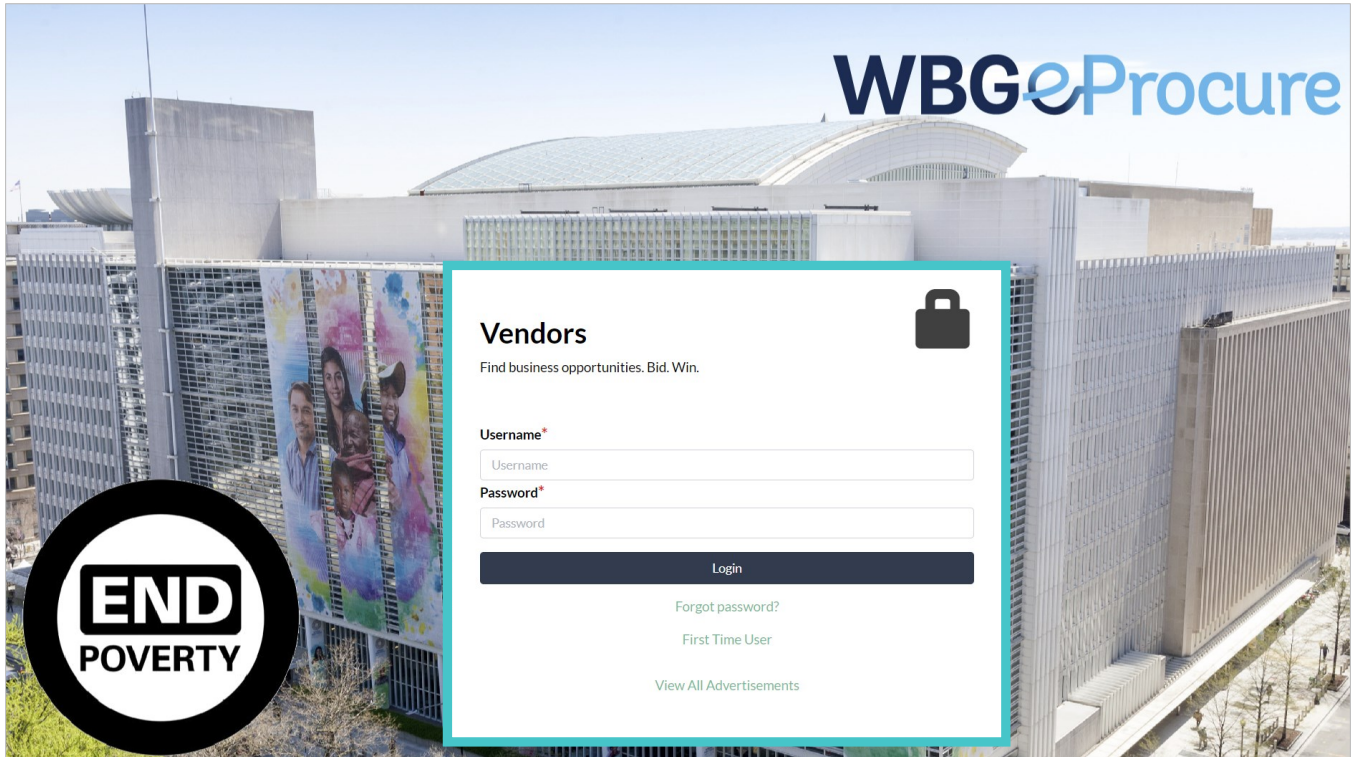


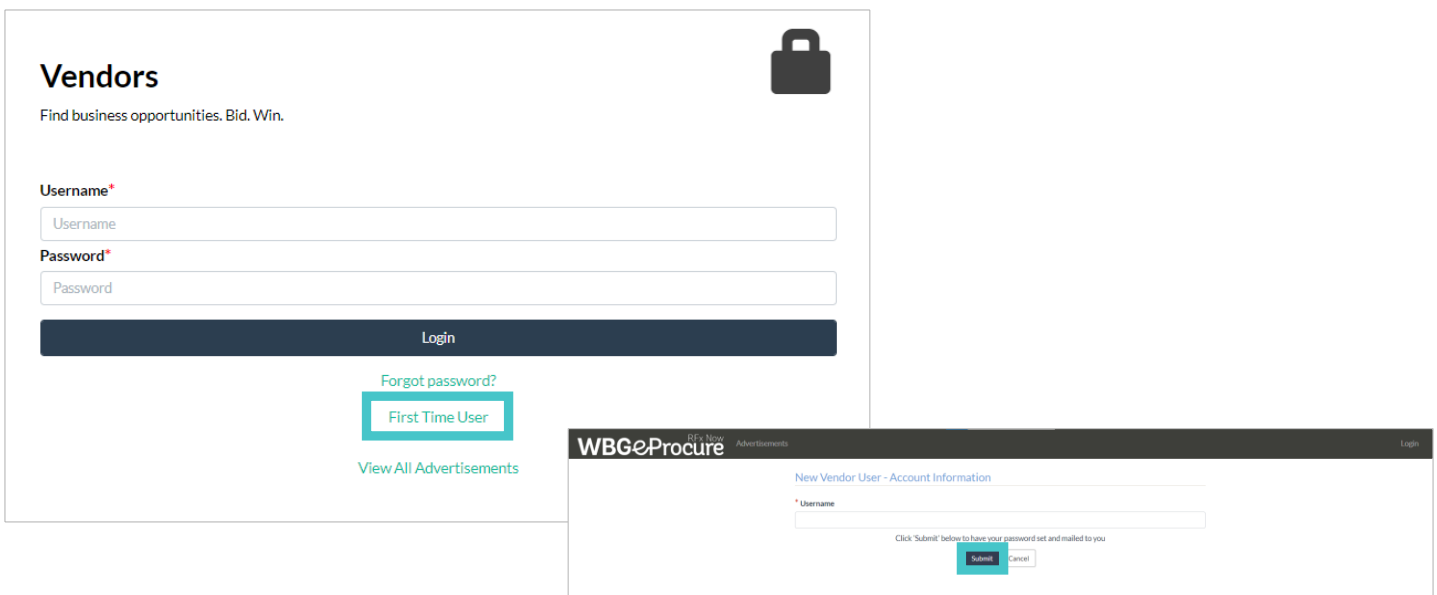
# Quick Reference Guide

## Getting Started

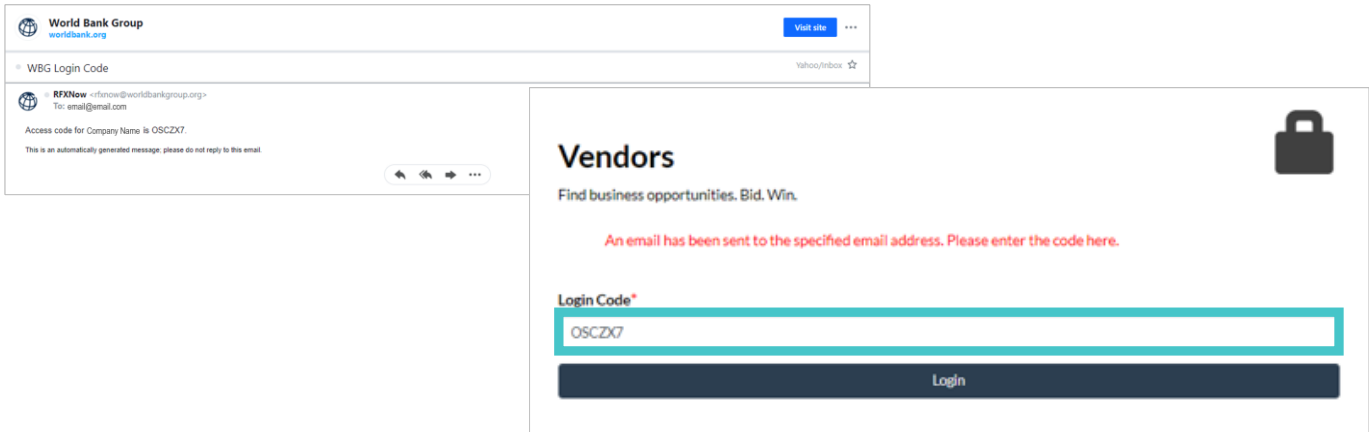
Vendors and potential suppliers will log into the WBGeProcure RFx Now at <https://wbgeprocure-rfxnow.worldbank.org/>



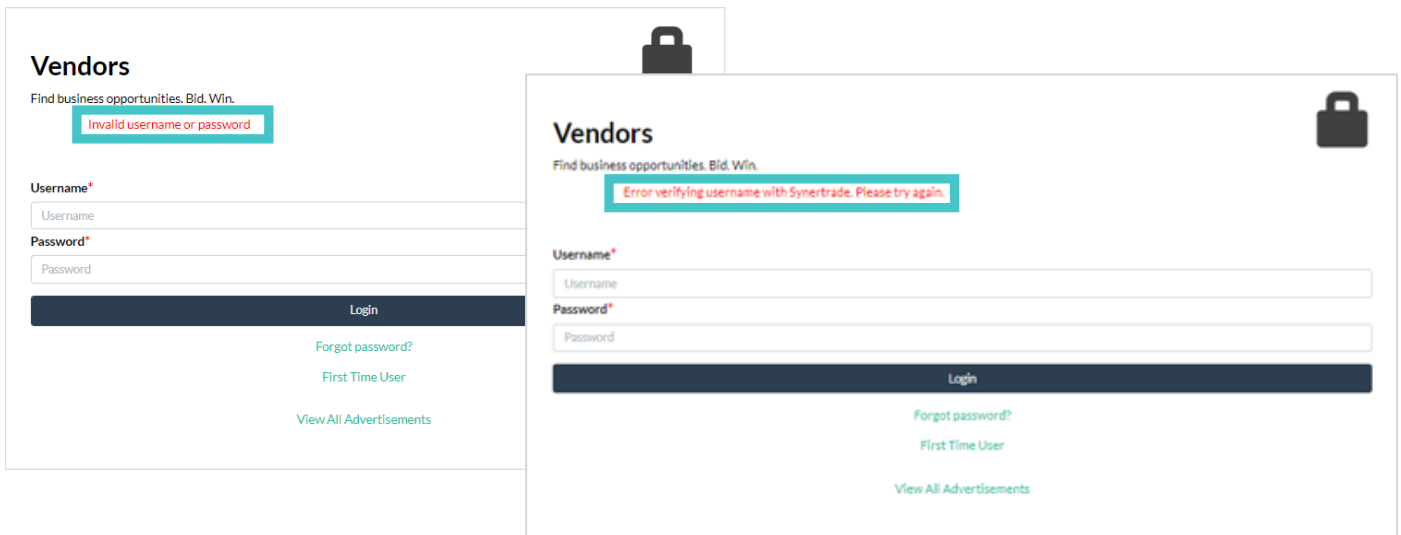
To get started click on First Time User, enter the Username, which is the email address used to register in the [WBGeProcure Supplier Registration portal](#). Click submit to get started. A temporary password will be emailed to the email addressed provided to validate credentials. If the validation is successful, a Login Code will be sent via email.



Validate the credentials by entering the Login Code received via email and click the Submit button. If the two-factor validation is successful, you will be redirected to the dashboard.



If the validation fails, an error message will display. Verify your Username and Password and try again. If the problem persists, contact [Corporate Procurement](#) for support.



## Dashboard

Upon successful Login users will be directed to the dashboard where a list of Active Procurements and All Procurements will be found. Active Procurements are those in which the user is currently participating, and All Procurements are those in which they have ever been involved.

**WBGeProcure** RFX Now Procurements Advertisements Welcome, Anna RFXNow

PEMCONSULT A/ Active Procurements

Procurement Number	Title	Started	Type	Method	Phase
0000000239	Test Vendor statuses fixes	1/4/2023 4:10 PM EST	Competitive	RFP	Award
	Test Mobile approval for multiple awardees	12/22/2022 10:19 AM EST	Competitive	RFP	RFP
	Test Invite only	12/14/2022 6:11 PM EST	Competitive	RFP	RFP

PEMCONSULT A/ All Procurements

Search Filters

Procurement Number	Title	Type	Method	Status	Outcome
0000000239	Test Vendor statuses fixes	Competitive	RFP	Active	Proposal Evaluation
0000000236	Test Mobile approval for multiple awardees 2	Competitive	RFP	Active	Proposal Evaluation

**Started**  
Indicates the date and time when the procurement was initiated

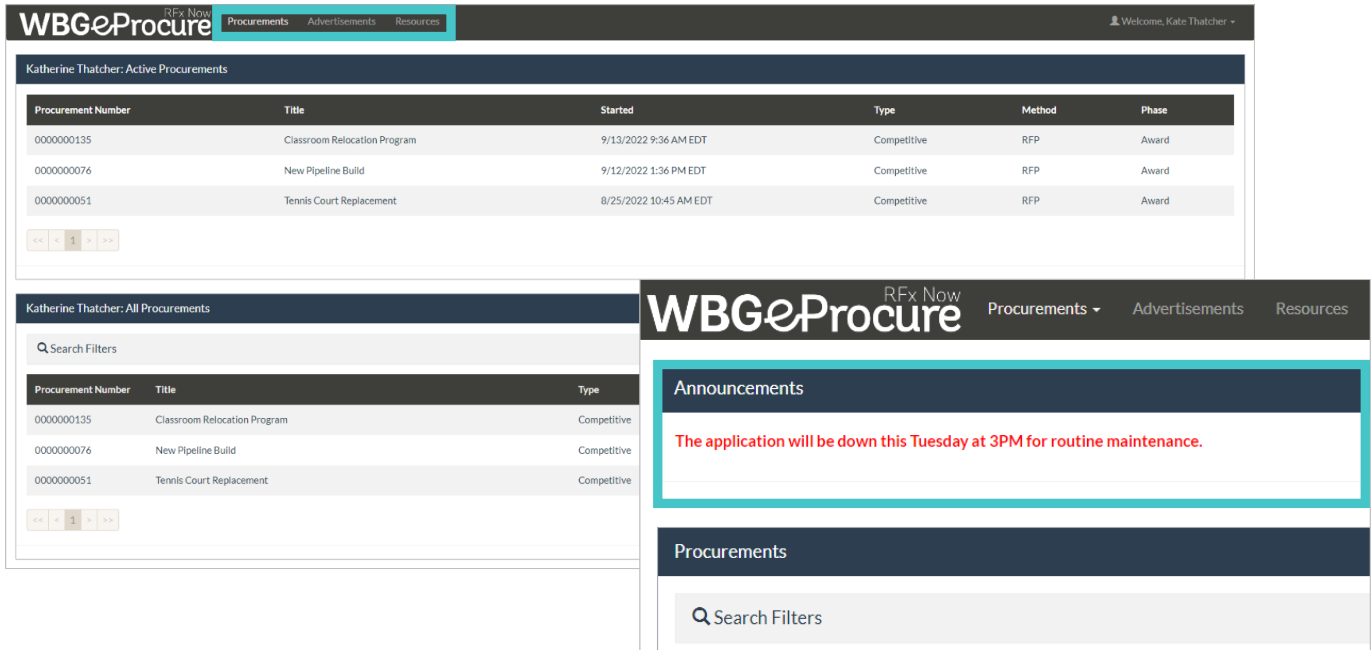
**Phase**  
Current phase of the procurement.

**Title**  
Indicates the name of the project for which the procurement is being conducted

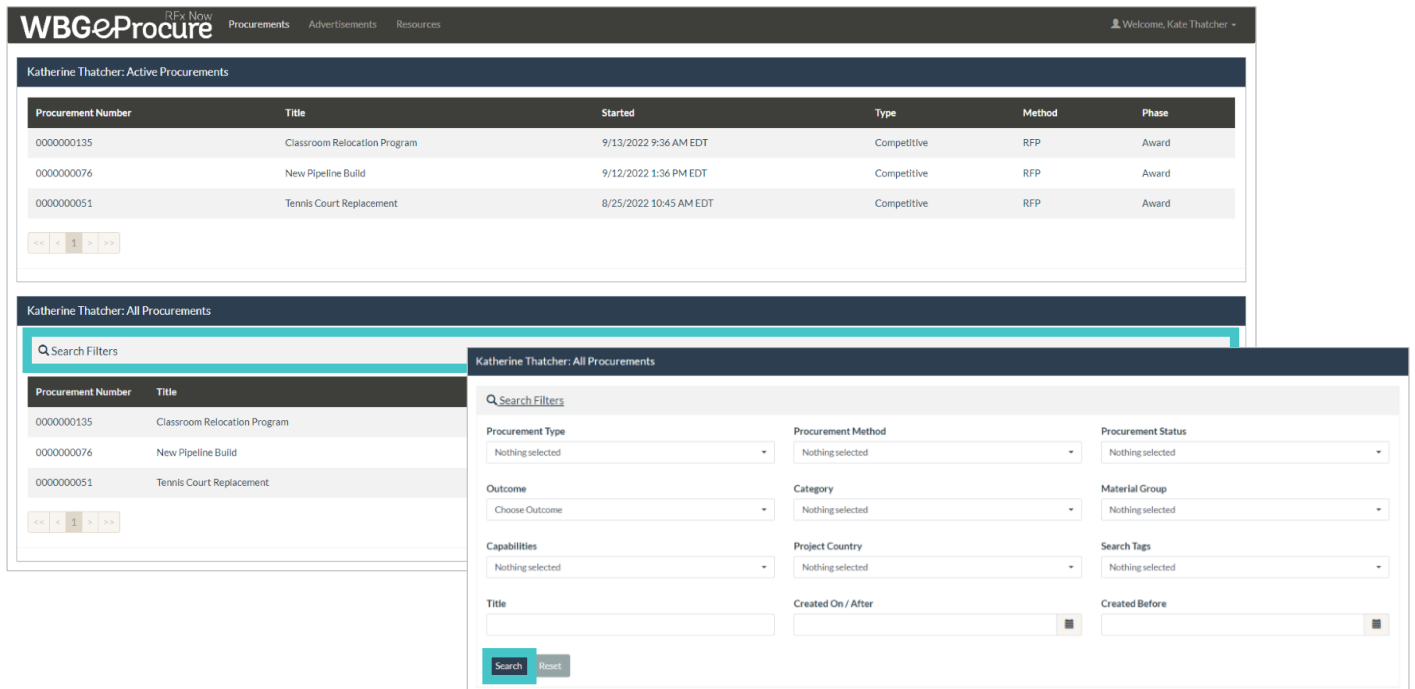
**Type**  
Indicates if the procurement is competitive or non-competitive

# Main Menu

The dashboard contains a context-based navigation that includes Procurements, Advertisements, and Resources. It will also contain an Announcements section that will highlight important information to users as needed. To navigate the pages, click the desired option to be directed to the page.



Procurements is also the main dashboard where the list of Active Procurements and All Procurements is displayed. All Procurements may be searched by clicking on Search Filters, which will open a window enabling the user to narrow down search results. Click Search to apply the desired filters.



Advertisement will display on top the list of procurements the user has been invited to participate in, as well as the list of ongoing business opportunities. The Advertisements includes search filters options to enable the user to narrow down search results.

WBGeProcure RFX Now Procurements Advertisements Resources Welcome, Shun Lei Waddy

**Invitations**

Procurement Number	Procurement	EOI Deadline
0000000027	Gym, Auditorium Lighting, and HVAC Renovations at Trenton High School	9/29/2022 8:00 PM EDT

**Invitations**  
Pane that displays the procurements the user been invited to participate in

**EOI Deadline**  
Date and time when the Expression of Interest is due.

**Advertisements**

Search Filters

Procurement Number	Procurement	Publication Date	EOI Deadline
0000000019	JGT6	9/22/2022 12:00 AM EDT	9/28/2022 8:00 PM EDT

**Procurement**  
Name of the project the procurement refers to

**Publication Date**  
Date and time when the procurement was advertised to the public

Resources displays links that will direct the user to the location where additional information and guidance can be found.

WBGeProcure RFX Now Procurements Advertisements Resources Welcome, RFX NOW

**Resources**

- Resources For Vendors
- WBGeProcure Supplier Registration

**THE WORLD BANK** WHO WE ARE WHAT WE DO WHERE WE WORK UNDERSTANDING POVERTY WORK WITH US COVID-19

Who We Are / Corporate Procurement / Business Opportunities

**Operational Consulting Opportunities**

Home  
Business Opportunities  
Vendors

The World Bank Group procures consulting services from firms or other entities to provide expertise or strategic advice in support of operational activities.

Firms may participate in any Bank Group procurement without being an approved World Bank Group vendor. However, in order to receive a contract award, they must become an approved vendor.

**GETTING STARTED**

System Login  
Supplier Registration Portal  
Identifying Business Opportunities

**CONTACTS**

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Email

**INDIA**

40 SP Infocity, Tower #C  
11th Floor, Perungudi  
Chennai 600 096  
Email

**SynerSpace**

Search in all solutions

No recent searches

Filters: @all ?

**NO PENDING TASKS**

**Quick Reference Guides**

- How to Add (Update) Google Chrome Extension
- General Navigation of the Supplier Database
- Searching the Supplier Database
- How to Invite a Supplier to Assist
- How to Initiate a Supplier Conversion from Payment Only to Potential
- How to Approve a Supplier Request
- How to Remove a Supplier from SRF Rejected Supplier Application, Statuses and Definitions

**Video Tutorials**

- How to Invite a Supplier
- How to Initiate a Supplier Conversion from Payment Only to Potential
- How to Approve a Payment Only Supplier Request
- How to Approve a Potential Supplier Request

Ana Cecilia Nieto Herrera