

# Privacy Notice

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The International Bank for Reconstruction and Development (IBRD), the International Development Association (IDA), the International Center for Investment Dispute Settlement (ICSID) (together the “World Bank” or “Bank”, “we” or “us”) respect your concerns about privacy. This Privacy Notice applies to the personal data [the Bank/ICSID] we collect and handle for the purposes of providing access to the Collaborative Co-financing Portal. For the purposes of this Privacy Notice, “personal data” means any information relating to an identified or identifiable individual.

## **Information that will be collected during the Portal’s registration/sign-up process.**

First Name, Middle Name, Last Name, Country, Organization Name, Email Address, Telephone Number, Mobile Number, Fax Number and Job Title.

## **Information You Provide to Us**

First Name, Middle Name, Last Name, Country, Organization Name, Email Address, Telephone Number, Mobile Number, Fax Number and Job Title.

## **Information We Collect by Automated Means**

We obtain certain information by automated means when you visit this site, such as the IP address of the device you use to connect to the Internet and the pages accessed. By collecting this information, we learn how to best tailor the site to our visitors. We collect this information through various means, including “cookies” and “web beacons”.

Like many websites, the Co-financing Portal use “cookies” and “web beacons”. Cookies are bits of text that are placed on your computer’s hard drive when you visit certain websites. A “web beacon,” also known as an Internet tag, pixel tag or clear GIF, links web pages to web servers and their cookies and may be used to transmit information collected through cookies back to a web server. Through these automated collection methods, we obtain “clickstream data,” which is a log of content on which a visitor clicks while browsing a website. As the visitor clicks through the website, a record of the action may be collected and stored. This information is used to measure activity on this site, determine which areas and features of this website are the most popular and help us provide better service. Most browsers will tell you how to stop accepting new cookies, how to be notified when you receive a new cookie and how to disable existing cookies. Without cookies, however, you may not be able to take full advantage of all the site features.

## **Session Cookies (Essential)**

Session cookies are designed to remember activities on this site. Without these cookies, a site would have no ability to memorize browsing history.

Essentially, session cookies assist navigation through the Co-financing Portal by memorizing actions; however, they do not follow or capture information entered after the web page is closed.

## **Information We Collect from Third Parties**

No information is collected from third parties at this point.

## **INFORMATION WE SHARE**

We do not sell or otherwise disclose personal data collected as set out above, except as described in this Privacy Notice. The information may also be shared with third-party service providers who perform services for the World Bank Group. These service providers are not authorized by The World Bank Group to use or disclose the personal data, except as necessary to perform services for The World Bank Group. The World Bank Group requires its service providers to appropriately safeguard the privacy and security of personal data they process on its behalf.

The World Bank Group also may disclose personal data about you under these conditions, (i) if obliged to do so under international law or by requirements of applicable Bank policies and procedures law or legal process, (ii) for the purposes of, or in connection with, any legal proceedings, or otherwise for the purposes of establishing, exercising or defending any legal rights; or (iii) when the World Bank Group believes disclosure is necessary or appropriate to prevent physical harm or financial loss or in connection with an investigation of suspected or actual illegal activity.

## **SPECIFIC PURPOSES OF PROCESSING**

Captured information (such as Name and Email ID) during registration process, can be used later on communicating with MDBs and Co-financiers to share important updates about the Collaborative Co-financing Portal or in the outreach activities.

## **TYPES OF PROCESSING**

Captured information will be transferred to SAP and Data repository for reporting purpose.

## **HOW WE PROTECT THE INFORMATION**

The World Bank Group maintains appropriate technical and organizational safeguards against unauthorized processing of personal data and against accidental loss, destruction or damage.

## **HOW LONG WE KEEP THE INFORMATION**

Your personal data will be kept only as long as necessary for the purposes set out in this Notice and in accordance with applicable records retention and disposition schedules. Personal data is maintained as long as the User is valid/active in the respective organization, meaning once the user is no longer valid/active, their personal data will be removed from system based on respective organization intimation.

## **REQUEST AND REVIEW**

In accordance with the World Bank Group Policy Personal Data Privacy and pursuant to Personal Data Privacy Request and Review Mechanisms, you may request information regarding the processing of your personal data,

subject to reasonable limitations and conditions. To present a request for information please visit the Data Privacy Request Mechanism page (<https://www.worldbank.org/en/programs/accountability/data-privacy#rnr>)

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Subject to such limitations and conditions, you may also seek review pursuant to Bank Directive Personal Data Privacy Request and Review Mechanisms if you reasonably believe that your personal data has been processed in violation of the World Bank Group Policy Personal Data Privacy. To initiate this process please visit the Data Privacy Review Mechanism page.

<https://www.worldbank.org/en/programs/accountability/data-privacy#rnr>

### **Questions or concerns**

Please contact the Data Privacy Office at [privacyquestions@worldbank.org](mailto:privacyquestions@worldbank.org) and cc [help@cofinance.org](mailto:help@cofinance.org) for a quick response.