



## Donor Funded Staffing Program

<b>TOR No:</b>	<b><u>2023-048</u></b>
<b>Title:</b>	<b>Junior Professional Officer – Environment</b>
<b>Grade:</b>	<b>UC</b>
<b>Division/VPU:</b>	Environment, Natural Resources and Blue Economy Global Practice (SEAE2)/ East Asia and the Pacific (EAPVP)
<b>Duty Location:</b>	Thailand
<b>Appointment Type and Duration:</b>	Two-year Term Appointment

### **BACKGROUND**

#### **Environment and Natural Resources Global Practice Context**

Located within the World Bank’s Sustainable Development Practice Group, the Environment, Natural Resources and Blue Economy Global Practice (ENB) provides expertise, technical assistance, and financing to help developing countries manage land, sea, and freshwater natural resources in a sustainable way to help create jobs, improve livelihoods, enhance ecosystem services, decrease pollution, and increase resilience to climate change. Over 360 ENB staff working across the globe help set a clean, green growth trajectory for resilient economies and healthy communities.

ENB five key business lines consisting of lending and non-lending services in (1) Forests, Landscapes and Biodiversity; (2) Blue Economy; (3) Pollution Management, Environmental Health, and Circular Economy; (4) Environmental Economics, Policies, and Institutions; and (5) Environmental Risk Management.

#### **Unit Context**

The SEAE2 unit is one of two ENB units in the East Asia and Pacific Region (EAP) and comprises about 40 staff. Staff in the unit manage a full spectrum of environment, climate change, green growth, blue economy, pollution management and natural resource lending and non-lending tasks in Vietnam, Cambodia, Laos, Myanmar, the Philippines, Thailand, and Malaysia. Importantly, the unit also provides environmental risk management support to the entire World Bank investment portfolio in these countries, helping them to increase its sustainability through managing potential environmental impacts from their Bank-financed development programs by applying the World Bank Environmental and Social Framework (ESF) or the Environmental Safeguard Policies. Two-thirds of the unit’s staff are based in Asia and the remaining in Washington, D.C.

The Junior Professional Officer will report to the SEAE2 Practice Manager, based in Sydney, with day-to-day supervision by the SEAE2 Regional Safeguards Coordinator, based in Thailand.

### **DUTIES AND RESPONSIBILITIES**

The candidate responsibilities will fall in three broad areas:

#### **Environmental Risk Portfolio and Quality Assurance Monitoring**

Support SEAE2 ESF/Safeguards Coordinators in regularly monitoring projects under preparation and implementation from environmental risk perspective, including tracking key environmental risk parameters, processing milestones, workflow, staffing, and inputs for budgeting and resource management. Analyze trends and workflow projections.

### **Environmental Risk Management**

For selected investment operations, undertake assessment of environmental risks, provide technical advice based on the area of academic training and technical expertise, support Clients in designing and reviewing environmental assessment studies and preparing Terms of Reference for them, draft environmental due diligence reviews, monitor implementation of environmental risk mitigation measures at project sites and provide inputs in reporting to Management. Undertake World Bank training and accreditation for environmental risk management.

### **Project Operations and Analytical Work**

Develop, maintain, and update standard and non-standard portfolio reports. Prepare regular and ad-hoc reports on projects under preparation and implementation, reports on status of programs and deliverables, and analyze trends. Occasionally research and prepare briefings, presentations, undertake research for analytical studies, and develop short notes on current topics. Participate in portfolio reviews.

### **Note:**

The selected candidate will not be assigned to programs involving his/her own government such as donor coordination and trust fund management.

### **SELECTION CRITERIA**

- Educational Degree: At least a Master's degree in an environment related field.
- At least three years of experience in an environmental management related field.
- Strong analytical, organizational, research, writing and oral presentation skills.
- Computer skills: proficiency in MS Excel and MS Office applications.
- Proven ability to work in a team and intercultural environment with minimal supervision.
- Hands-on and action-oriented approach.
- Excellent oral and written communication skills in English.
- Enthusiasm for, and commitment to development work.
- Willing to travel to remote areas in East Asia as well as to Washington, D.C Headquarters.
- Field experience in developing countries a plus.