



## Launch Second Phase Contract Management Module

### Announcement

We are pleased to announce the launch of the 2nd Phase of the STEP Contracts Management Module (CMM) beginning June 2023

**When:** June 5, 2023

**What:** Additional CMM functionality for STEP users

#### Additional functionality

#	Functionality	Details
1	Automated monthly email alerts/reminders	<ul style="list-style-type: none"><li>Automated monthly email alerts/reminders of upcoming or overdue contractual milestones, deliverables and payments.</li><li>These alerts will be sent to relevant contract managers and other registered STEP users and World Bank task teams.</li><li>They are designed to support Borrowers to better manage contracts.</li></ul>
2	World Bank comment / feedback	<ul style="list-style-type: none"><li>New option for the World Bank to provide comments / feedback on any aspect of the management of a contract through the CMM.</li><li>The Borrowers will also have the option to respond to any of the Bank comments through the system.</li></ul>
3	Recording contract duration	<ul style="list-style-type: none"><li>New option for Borrowers to record the contract duration in days, months or weeks.</li><li>This expands the current functionality which only allowed recording in days.</li></ul>

**What you need to do:** Review the updated [STEP user guide](#).

**Questions:** If you have any questions please contact the designated Procurement Specialist for your project at the World Bank.

**Background:** The World Bank has updated STEP with a Contract Management Module that was made available to Borrowers effective October 3, 2022. Implementation of the 2nd Phase of the STEP CMM is being managed through structured releases, with additional functionality and updates being rolled out over the coming months. The STEP User Guide is being updated to reflect the additional functionality.

**More information** [STEP Contract Management Module](#)