



Donor Funded Staffing Program

TOR No:	<u>2024-030</u>
Title:	Junior Professional Officer
Grade:	UC
Division/VPU:	Human Development, Social Protection & Labor (HECSP) Europe and Central Asia Vice-Presidency (ECAVP)
Duty Location:	Washington, D.C
Appointment Type and Duration:	Two-year Term Appointment

BACKGROUND

Do you want to build a career that is truly worthwhile? Working at the World Bank Group provides a unique opportunity for you to help our clients solve their greatest development challenges. The World Bank Group is one of the largest sources of funding and knowledge for developing countries; a unique global partnership of five institutions dedicated to ending extreme poverty, increasing shared prosperity and promoting sustainable development on a livable planet. With 189 member countries and more than 120 offices worldwide, we work with public and private sector partners, investing in groundbreaking projects and using data, research, and technology to develop solutions to the most urgent global challenges. For more information, visit www.worldbank.org

Social Protection and Jobs Global Practice: The Social Protection and Jobs (SPJ) Global Practice is one of 16 Global Practices (GPs) in the World Bank.

ECA SPJ: The SPJ GP in **Europe and Central Asia (ECA) Region** has an exciting, innovative, and growing portfolio. The ECA SPJ unit's work is centered around three main themes: i) building well-composed, well-performing social protection systems; ii) promoting employability and jobs; and iii) adapting to demographic change. In addition, the ECA SPJ unit takes forward cross-cutting work on service delivery, support to refugee populations and host communities, and social investment and governance.

Climate change is a pressing issue for ECA countries, with growing demands for social protection systems to respond to the emerging risks, challenges, and opportunities. Climate-induced disasters are increasing in scope, frequency, and severity across ECA, even as countries move forward with policies to reduce carbon emissions. While social protection systems in ECA are well developed, many are not designed to rapidly response to extreme climate events, drawing attention to the need to enable these to become more adaptive. In parallel, there is a growing demand for social protection systems and labor programs to provide support to workers and communities in a way that will support a just transition across the economy, most immediately as countries look to move away from coal. Finally, recent surges in energy prices in ECA have renewed attention to energy reform, including establishing robust programs for energy

vulnerable consumers, as a core aspect of social protection systems within the region. ECA SPJ is seeking a Junior Professional Officer to strengthen its response to these issues.

DUTIES AND RESPONSIBILITIES

ECA SPJ is seeking a Junior Professional Officer who will actively support the Unit to respond to the pressing need to respond to climate change through social protection systems in the Region. The position will contribute to the delivery of lending operations, technical assistance, analytical work and partnership activities, working under the guidance of task team leaders (TTLs) and in association with other development partners, as relevant. The selected candidate would be a core member of the SPJ GP. The work program is anticipated to involve work across a range of countries based on need and interest. The selected candidate will work closely with staff and consultants based in Washington, DC, Vienna, Austria, and other location, and is expected to collaborate with other colleagues across Global Practices.

Key responsibilities in this position would include:

- Support to task teams at all stages of operations cycle, including initiation, implementation, completion and closure stages of lending operations, Trust Funds and analytical work.
- Follow up on agreed actions, monitoring and reporting on project activities, as assigned.
- Contribute to Aide Memoires, Concept Notes, Project Appraisal Documents (Project Papers) Implementation Status Reports, Implementation Completion Reports, and other Bank documentation as needed.
- Prepare inputs for notes, briefs, papers, and analytical reports related to social protection and safety nets; and assist with other related tasks, as assigned.
- Review government policies and programs; collect, manage, and analyze relevant data; perform statistical and econometric analysis; contribute to the analytical task(s) on social protection programs, including preparing background papers, working papers, research reports, policy briefings, or other deliverables as required.
- Summarize knowledge and global best practice to meet the requests from clients; prepare knowledge briefs and case studies based on lessons learned from the SP&J operations; provide inputs to the communication reports (e.g. newsletters, blogs) for the lending operations;
- Support planning and organization of seminars and workshops.
- Organize, support, and participate in the World Bank missions.

The selected candidate will report to the Practice Manager, Social Protection and Jobs GP, ECA.

Note:

The selected candidate will not be assigned to programs involving their own government such as donor coordination and trust fund management.

SELECTION CRITERIA

- A minimum of a master's degree in a relevant social science discipline with at least three years of experience in social protection, preferably in the areas of social safety

nets/social assistance; social insurance; social services; poverty, vulnerability, and inequality; labor and migration; or other related fields.

- Knowledge of poverty trends, social protection policies and programs, labor market trends is required, with experience working in ECA countries.
- Experience with data management of large datasets (household surveys, such as Labor Force Surveys, Household Budget Surveys, SILC). Extensive familiarity with econometric analysis (e.g., bivariate and multi-variate analysis, graphing plots) would be an asset.
- Great inter-personal skills and the ability to deal sensitively in multicultural environments and to work in a team environment.
- Ability to work in fast-paced environment and respond to competing demands, with a high level of motivation and commitment to meet tight deadlines.
- Proven capacity to interact effectively with a range of stakeholders within and outside the Bank would be an asset.
- Knowledge of the Bank' instruments, policies, procedures, and systems would be an asset.
- Excellent verbal and written English communication skills.
- Willingness to work across ECA countries and ability to travel without restrictions.